

# HOW DO I WISH TO COMMUNICATE INFORMALLY WITH MY STUDENT'S PARENT/S?

Please number the preferred method of informal communication from 1 (being the most preferred method) to 6 (least preferred).

Response time – it is important to establish what reasonable time frame can be allocated for a response to ensure open communication is established. Please tick the preferred response time.

Remember – different issues and conversations will need to be responded to individually and agreed to by both parent/teacher.

INFORMAL MODE OF COMMUNICATION	ORDER OF PREFERENCE (1 TO 6)	RESPONSE WITHIN 24 HOURS (TICK)	RESPONSE WITHIN 2-3 SCHOOL DAYS (TICK)
Phone call			
Text			
Email			
What's App/see-saw etc			
Facetime/Skype			
Face to Face informal meeting			